

IoT Launchpad

Steering Group Meeting Minutes

Meeting 11-May-2015

Chairman: Damon

Present: Bruno, Nic, Mark

22nd April start date agreed with MO

27th start for OpenTRV

Top level goals

- Make it possible to deploy, manage, fault manage, replace, etc. devices that are placed into the field (indoor or outdoor);
- Provide analytics, useful results and visualisations on data that has been retrieved indoor and outdoor, including deployment meta-data;
- Identify optimum combinations of sensors and algorithms for indoor and outdoor scenarios;
- Modular / pluggable hardware;
- Simple standardised data formats from leaves to data platforms and onwards;
- Dissemination of results.

Process

- 1 formal meeting each month;
- 1 reporting meeting with MO each quarter;
- Monthly tasks: review risk register, high level project progress, milestones, process review, high level financials

Private vs Public

- OpenTRV Launchpad work and data is by default public
- Would be good to promptly publish public stuff so that it does not get lost / forgotten / buried
- Use approach like school governors' meetings; all public with some items declared confidential